



Emergency Food and Shelter National Board Program

OVERVIEW AND GUIDANCE

PHASE 40

CALENDAR YEAR 2023



Emergency Food and Shelter National Board Program

FOCUS AREAS

- **Program Overview**
- **Operating Objectives**
- **Funding For Distribution in Calendar Year 2023**
 - **FY22 – Phase 40**
- **National Board Allocation Formula**
- **Local Boards and State Set-Aside Committees - Expectations**
- **Eligible Applicant Organizations**
- **Eligible Services to Those in Need**
- **Key Program Dates**
- **Finding Point of Contact for a Jurisdiction/Local Board**
- **Technical Assistance**



Emergency Food and Shelter National Board Program

AUTHORIZATION

- McKinney-Vento Homeless Assistance Act of 1987 (P.L. 100-77, as amended)

PURPOSE

- Supplement and Expand On-going Efforts to Provide Shelter, Food, and Supportive Services

GOVERNANCE

- NATIONAL BOARD

IMPLEMENTATION

- Local Boards in Funded Jurisdictions
- Competitive Grant Process





Emergency Food and Shelter National Board Program





Emergency Food and Shelter National Board Program

Funding For Implementation in Calendar Year 2023:

- **Phase 40 – Fiscal Year 2022 (\$130 million)**





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Emergency Food and Shelter National Board Program

FUNDING FORMULA CRITERIA

- **Qualifying Factors for Phase 40:**
 1. 300 minimum unemployed
 2. unemployment and poverty rates at national average, 3.9% and 12.8% respectively
- **State Set-Aside Percentage** - 8% of award to program for Phase 40

State Set-Aside Committee consider jurisdictions that do not qualify for an award or are experiencing recent negative economic changes.



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LOCAL BOARD IMPLEMENTATION:

COMPETITIVE GRANT PROCESS:

- Establish application process
- Advertise funding availability in local newspaper
- Keep minutes for the decision-making process
- Verify agency services
- Select agencies for funding
- Allocate the funds

PRIMARY RESPONSIBILITIES:

- Create written appeals process
- Create system to ensure no duplication of service for rent/mortgage and utility expenditures
- Submit all required reports and documentation to the National Board

ADMINISTRATIVE ALLOWANCE:

- 2% of jurisdiction's award



STATE SET-ASIDE COMMITTEES RESPONSIBILITIES

STATE SET-ASIDE COMMITTEES

- Mirror the composition of the National Board
- Establish Own Method for Funding Jurisdictions
- Submit Committee Plans to the National Board by Due Date
 - **Phase 40** – Deadline for submission to be determined
- Administrative Allowance: 0.5% of Award to State Set-Aside Committee





ELIGIBLE APPLICANT ORGANIZATIONS

- Nonprofit, faith-based, and governmental organizations that provide food, shelter, and supportive services within the intent of the program
- Past EFSP participation is not a requirement
- Submit applications to the Local Board for funding (point of contact can be obtained via the EFSP website, www.efsp.unitedway.org)
- Must have a Unique Entity Identifier (UEI) - <https://sam.gov>
- Must have a Federal Employer Identification Number (FEIN) - <http://www.irs.gov>
- Maintain a checking account in the organization's name for EFSP deposits
- Pay vendors directly within 90 days for services provided
- Submit required reports

Any agency that is awarded funds that participated in the EFSP in the past and has outstanding compliance exceptions must resolve them prior to the release of funds.



ELIGIBLE SERVICES AND EXPENDITURES

FOOD SERVICES

- Congregate Meals
- Food Purchases
- Home Delivery Meals (e.g., Meals on Wheels)

SHELTER SERVICES

- Mass Shelters (e.g., local shelter facilities)
- Hotel/Motel (up to 90 days per phase)
- Rent/Mortgage (up to 3 months or 90 days per phase)

SUPPLIES AND EQUIPMENT PURCHASES

- Cleaning Supplies For Shelters, Feeding Sites
- Small Equipment Purchases Up To \$300 Per Item (e.g., microwave)
- Personal Protective Equipment



UTILITY SERVICES FOR CLIENTS

- (gas, electric, water), up to 3 months or 90 days per phase

ADMINISTRATIVE ALLOWANCE

- 2% of Jurisdiction's Award
- Local Board Determines Use

**EMERGENCY FOOD AND SHELTER PROGRAM
CHANGES / NEW GUIDANCE
Implementation Beginning with Phases 39 and ARPA-R Awards**

ELIGIBILITY ITEMS	CHANGES / NEW GUIDANCE
Per Meal Allowance	The per meal allowance will increase to \$3 per meal for agencies using the per meal rate when providing congregate meals.
Per Diem Allowance	Only the \$12.50 per night rate will be allowed for agencies using the per diem rate when providing mass shelter services.
Utilities	Local Recipient Organizations (LROs) may pay more than one-month utility assistance. LROs may now pay up to 90 days (3 months) for clients per phase if it is necessary to prevent disconnection of services. The Local Board may approve the payments, but no additional approval is required by the National Board.
Rent/Mortgage	LROs may pay more than one-month rental or mortgage assistance. LROs may now pay up to 90 days (3 months) for clients per phase if it is necessary to maintain housing. The Local Board may approve the payments, but no additional approval is required by the National Board.
Other Shelter (Hotel/Motel)	LROs may pay more than one-month hotel/motel assistance. LROs may now provide up to 90 days of assistance for clients per phase if it is necessary to prevent homelessness. The Local Board may approve the payments, but no additional approval is required by the National Board.

PROGRAM REQUIREMENTS	CHANGES / NEW GUIDANCE
Electronic Funds Transfer (EFT) Enrollment	The National Board will accept Electronic Funds Transfer (EFT) enrollment information from LROs via email and fax. If preferred, LROs may still send the enrollment information to the National Board via U.S. Mail.
Payments	All payments will be made to LROs via EFT. Newly funded agencies should submit bank information as quickly as possible to the National Board for processing to prevent delays in the release of funding. <i>Variances may be considered for agencies to participate in the program that are unable to provide bank information.</i>



FEMA



American Red Cross



Catholic Charities USA



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The National Council of the Churches of Christ in the USA



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Phase 40 (FY2022) Implementation Schedule

- 1.25.2023** - Post message Regarding Board Plan Availability
- 1.27.2023** - Release Local Board Plans to Local Boards and All Materials
- 1.27.2023** - Post Message of Local Board Plans Availability on Website
- 2.27.2023** - Send Reminder Notification of Local Board Plan Due Date
- 2.27.2023** - Send Reminder Notification of Local Board Plan Due Date
- 3.13.2023** - Local Board Plans Due to National Board

Q & A Sessions for LROs:

- Tue, Jan 31, 11:00 a.m. to 12:30 p.m. EST
- Tue, Jan 31, 2:00 p.m. to 3:30 p.m. EST
- Wed, Feb 1, 11:00 a.m. to 12:30 p.m. EST
- Wed, Feb 1, 2:00 p.m. to 3:30 p.m. EST
- Wed, Feb 8, 11:00 a.m. to 12:30 p.m. EST
- Wed, Feb 8, 2:00 p.m. to 3:30 p.m. EST

Q & A Sessions for Local Boards and State Set-Aside Committees:

- Wed, Jan 18, 11:00 a.m. to 12:30 p.m. EST
- Wed, Jan 18, 2:00 p.m. to 3:30 p.m. EST
- Tue, Jan 24, 11:00 a.m. to 12:30 p.m. EST
- Tue, Jan 24, 2:00 p.m. to 3:30 p.m. EST
- Wed, Jan 25, 11:00 a.m. to 12:30 p.m. EST
- Wed, Jan 25, 2:00 p.m. to 3:30 p.m. EST



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TECHNICAL ASSISTANCE

POTENTIAL APPLICANTS MAY SEEK ASSISTANCE ABOUT THE PROGRAM BY CONTACTING:

- Local Board in the jurisdiction in which they provide food and shelter services (contact information for jurisdictions may be found on the EFSP website homepage)
- EFSP National Board staff

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